

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE
BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on January 8, 2018, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on January 5, 2018.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Carrie Carr, Treasurer
Barbara Pintozzi, Secretary
William Pizzi
Denise Tenyer

Absent was:

Denise Devereux-Peters

Also in attendance were:

Vicki Rakowski, Interim Executive Director
Lisa Stordahl, Staff
Bill Wilson, Shales McNutt
Peg Cullen, Village Resident
Mary Ann Flahaven, Village Resident
Melinda Lomas, Village Resident
Joseph Olsen, Village Resident
Robert Tikwart, Village Resident

President Minner called the meeting to order and asked if any of the visitors would like to address the Board. Mr. Robert Tikwart, a village resident, addressed the board by reading a letter from the Chippendale Homeowners Association. The letter cited fourteen accidents in a recent eighteen-month period at the intersection of Lake Zurich Road and Route 14. Mr. Tikwart, on behalf of the Chippendale Homeowners Association, requested a meeting between the Library Board and Village Residents to discuss the safety issues related to the intersection and to hear the board's concerns about the Village's current proposal.

Ms. Peg Cullen spoke next. She requested that the library board meet with village residents to discuss the matter of the Lake Zurich Road Realignment Project. She noted that she has spoken to people living in three different subdivisions that were for the village's realignment proposal. Ms. Cullen stated that the Lake Zurich Road intersection is currently the most dangerous intersection in Barrington and it needs to be fixed. Ms. Cullen also expressed concern that if the realignment does not happen, that there will be a dangerous downward slope created if the CN Underpass is created. Ms. Cullen is in favor of the Lake Zurich Road Realignment proposed by the Village of Barrington.

Ms. Melinda Lomas addressed the Board of Trustees last and read a letter that she composed requesting the board's approval of the Lake Zurich Road Realignment Project. She noted that she has attended every Library Board Meeting since March 2017 as has stated her concerns about the dangerous intersection at Lake Zurich Road and Route 14. Ms. Lomas' letter also quoted three families living within the library's boundaries who

endorse the Village's Lake Zurich Road Realignment Project as proposed. She urged the board to give their approval of the village's proposal for the realignment of Lake Zurich Road.

President Minner thanked the guests for sharing their concerns and opinions. He noted that over the past few years the library board has heard from many library patrons firmly entrenched on both sides of the issue. President Minner stated the board's role as stewards of the library and its property, and noted that they must make decisions based on what is best for all of the library's patrons and the library's future. Because the village is asking for such a large amount of the library's property, the library board wants to take extreme care with the decision and its possible ramifications.

Regarding citizens' concern over the timeline of the project, President Minner noted that the library board has been in the process of gathering data and expert opinions on the village's request. The library board desires to work cooperatively with the village, but of course must gather its own information to make informed decisions, which has taken time. President Minner also reported that the village and IDOT are asking for additional square footage [12,676 square feet for a temporary easement of unknown length and a permanent 8,407 square feet] that was not originally part of the proposal, and that the library board has not yet seen an updated drawing. President Minner pointed out that there is no financial offer on the table from the village, only various reports and analyses from both sides for the library board to consider.

President Minner asked if there were questions on the minutes of the Regular Meeting of December 11, 2017. There were none. Ms. Tenyer moved to approve the minutes of the December 11 meeting as presented. Mr. Pizzi seconded the motion. The motion passed unanimously.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

President Minner asked if there were questions on the minutes of the Committee of the Whole Meeting of December 11, 2017. There were none. Mr. Pizzi moved to approve the minutes of the December 11th Committee of the Whole Meeting as presented. Ms. Carr seconded the motion. All voted aye.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Executive Session minutes were reviewed for August 28, 2017, September 20, 2017, October 2, 2017, October 6, 2017, and October 12, 2017. Ms. Clifford moved and Ms. Pintozzi seconded the motion to hold these Executive Session minutes confidential and not release them for public viewing at this time. The motion passed unanimously.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Ms. Carr presented the Treasurer's report. Beginning balance was \$7,830,374.71 with receipts of \$24,990.41 and expenditures of \$945,214.32; leaving an ending balance of

\$6,910,150.80. Halfway through the fiscal year, revenues are 46% of anticipated and expenditures are 42% of the budget. Ms. Carr mentioned that Sawyer-Falduto would be present at the February Board Meeting and will discuss the board's concerns regarding the library's investment at that time. Mr. Pizzi moved to approve the Treasurer's Report and bills for payment as presented. Ms. Pintozzi seconded the motion.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Interim Director Rakowski introduced Mr. Bill Wilson of Shales McNutt to discuss the repair of the parking lot. Mr. Wilson informed the board that the permit to repair the lower lot will expire in April of this year. If the board would like to commence, the work must be started before the permit expires. Mr. Wilson explained that the work would be done in three phases and would take approximately four to five weeks. During that time, the library would remain open and accessible. The scope of the project would entail removal of the old asphalt, regrading of the existing lot, partial curb replacement, electrical work, and would conclude with resurfacing of the lot. Mr. Wilson pointed out that it will take about six weeks to prep for and complete the bidding process and that it would be smart to begin sooner rather than later. President Minner said that it is hard to make a decision to start the work without knowing what will happen with the Lake Zurich Road Realignment. Ms. Clifford suggested that the discussion be tabled until the February board meeting.

Ms. Rakowski updated the board on the library's revised sexual harassment policy following the Illinois General Assembly's recently enacted Public Act 100-0554. Ms. Rakowski stated that all staff will be trained by May 1st, and that staff culture is already strong regarding the issue of respect. Ms. Clifford suggested that the Policy Committee get together shortly after the new director is in place to review the policy handbook. Mr. Minner moved to adopt the new sexual harassment policy as proposed. Ms. Clifford seconded the motion.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Ms. Rakowski highlighted the new look in TrusteeNet and pointed out that she will attempt to include some monthly service highlights in all subsequent TrusteeNet updates. Ms. Clifford and Ms. Carr noted that they liked hearing this information and noted that they have received great feedback on the Annual Report that was shared last month.

Ms. Rakowski also mentioned that our IT Department has purchased email archiving software to help comply with laws related to records retention. She noted that all e-mails will be archived on our server moving forward, from board members' library e-mail addresses to all staff members.

There being no further business to discuss, Ms. Carr moved and Mr. Pizzi seconded the motion to adjourn.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer
Nays: 0
Absent: Peters
Motion: CARRIED.

Adjournment was at 8:35 p.m.

A handwritten signature in cursive script, reading "Barbara Puitozzi". The signature is written in black ink and is positioned above a horizontal line.

Secretary